

**North Dakota's Preliminary Plan for Upcoming
In-state Strategy Session with Kate Kirkham
September 27, 2004**

Sandy Holbrook and Karen Zotz met by conference call with Kate Kirkham to plan the session for Monday, September 27, 2004, 8AM to 5PM. Kate will be arriving in Fargo, ND on Sunday evening. Kris Holt is making arrangements for her to stay at the Radisson in downtown Fargo for Sunday night (September 26) and Monday night (September 27). She will be here for probably two nights because she wasn't sure if she could a flight back to Utah after we adjourn at 5PM.

We are sending Kate a list of the potential participants for the program with the following information:

name, position in the organization, level of responsibility for implementing organizational change, map showing where these individuals reside in the state

Our potential participants include:
Extension Leadership Team (administrators)
NELD Graduates (national and regional)
Multi-county Planning Unit Coordinators
ND Catalyst Team members

Workshop on September 27

Establish Ground Rules

Leadership Model Quadrant

Global Awareness - language

ND Catalyst Team Action Plan - how to get it done.

Time line

What do we do first?

How do we relate this work to what we are already doing?

Expectations for the participants (their role after the training)

Expectations for the organization

Prior to the September 27 workshop we will share the following with the participants:

Agenda for the day

Lodging and Registration Information

Leadership Model Quadrant and Kate's explanation

ND Outcomes Report

ND Strategic Leadership for Diversity Action Plan